



# Standing Rules

Approved August 20, 2006

Northern California Square Dancers Association  
Standing Rules

TABLE OF CONTENTS

**GENERAL**

page 1

1. Liaison Officers to SDCANC and NCRDTA
2. Past President's pin
3. Attendance record at General Meeting
4. Alcoholic Beverages
5. Place of General Meeting fixed
6. Club dance outside its District
7. District Hoedown Calendar
8. Club banners
9. Club banner size
10. Roster Changes
11. Expenditure or commitment on behalf of NCSDA
12. Petty Cash fund for Secretary
13. Distribution of Minutes and Meeting Notices
14. Approval of Standing Committee Chairmen
15. Reimbursement for attending Council meetings
16. Youth Liaison
17. NCSDA Official Outfit
18. Principal Callers
19. Safe Deposit Box
20. Insurance Chairman holding checks

**BADGES**

page 3

1. Delegate & Alternate Delegate badges
2. NCSDA badges
3. Ordering Association badges
4. Ordering Golden State Round Up badges

**DANCES Sponsored by NCSDA**

page 3

1. BMI/ASCAP Licenses
2. Complimentary Passes
3. Stampedes
4. Anniversary Dance
5. Golden Doors

page 3

**MEMBERSHIP**

1. General Membership
2. Associate Membership

Northern California Square Dancers Association  
Standing Rules

TABLE OF CONTENTS

**BOUNDRIES**

page 4

1. Association
2. District
  - a. I Northern Peninsula Area
  - b. II Mount Diablo Area
  - c. IV North East Bay Area
  - d. VII South East Bay Area
  - e. VIII North Bay Area (Redwood Empire)

**Amending Standing Rules**

page 4

**EXHIBIT A – Buckskin Guidelines**

page A-1

**EXHIBIT B – Stampede Guidelines**

page B-1

**EXHIBIT C – Anniversary Dance Guidelines**

page C-1

**EXHIBIT D – Golden Doors Dance Guidelines**

page D-1

**Attachments for:**

**Exhibit B – Stampede  
Sign in Sheets**

**Door Sales – Non Association Members  
Door Sales – Non Association Youth  
Door Sales – NCSDA Members (2 pages)  
Callers/NCSDA Executive Board**

**Treasurer’s Reconciliation  
Facilities Checklist**

**Exhibit C – Anniversary Dance  
Sign in Sheets**

**Door Sales – Non Association Members  
Door Sales – Non Association Youth  
Door Sales – NCSDA Members (2 pages)  
Callers/NCSDA Executive Board**

**Treasurer’s Reconciliation  
Facilities Checklist**

**Exhibit D – Golden Doors Dance  
Sign in Sheets**

**Door Sales – Non Association Members  
Door Sales – Non Association Youth  
Door Sales – NCSDA Members (2 pages)  
Callers/NCSDA Executive Board**

**Treasurer’s Reconciliation  
Facilities Checklist**

Northern California Square Dancers Association  
Standing Rules

**GENERAL**

1. The NCSDA shall send a liaison officer to the Square Dance Callers Association of Northern California meetings and a separate liaison officer to the Northern California Round Dance Teachers Association meetings that do not require monetary outlay from the NCSDA treasury.
2. Each Past President who has served at least two consecutive years of service (one as Golden State Round Up Chairman and one as Association President) shall be given a Past President's pin.
3. Delegates and Alternate Delegates shall sign the attendance record at each General Committee meeting.
4. No alcoholic beverages shall be sold at NCSDA dances.
5. The President or the Executive Board shall fix the place of the General Committee meetings.
6. A member club intending to hold a dance outside its own District shall first consult with its District Director and then with the Director of the District in which it proposes to hold the dance.
7. Each Director shall keep a Hoedown Calendar with the District for the purpose of avoiding conflict. A conflict exists when two dances are scheduled at the same level in the same District on the same night.
8. Delegates may bring their club banners to NCSDA dances. Each club is responsible for its own banner.
9. The standard club banner size shall be no larger than 3 feet by 5 feet.
10. Roster changes shall be submitted to the NCSDA Secretary by the Delegate and shall be countersigned by another club officer.
11. No member of the NCSDA shall be allowed to make any expenditure or commitment to expend money on the behalf of the NSCDA, without board approval. No payments or reimbursements shall be allowed for any reason unless written notice of who and when such was authorized.
12. The Secretary shall hold a petty cash fund for the purchase of secretarial supplies and postage. Replacement of petty cash shall only be made at a regular executive board meeting. The petty cash fund shall never exceed \$100.
13. Distribution of all NCSDA minutes and meeting notices may be emailed to all those who have an email address. For those who do not have an email address, minutes and meeting notices will be sent by U.S. mail.

Northern California Square Dancers Association  
Standing Rules

14. The General membership will now approve the Standing Committee chairmen as recommended by the incoming President.
15. The NCSDA will pay the following expenses to the President for attending the California Square Dance Council's meetings:
  - a. Mileage or airfare (whichever is less)
  - b. One night lodging if under 100 miles OR two nights lodging if over 100 miles.
    - i. Reimbursement of lodging expenses are to match California Square Dance Council's Standing Rules #4 (Reimbursement for Expenses) Paragraph C (Area Vice Presidents)
  - c. Lunch at the meeting if part of State Council.
16. The President may appoint a Youth Liaison as a Standing Committee. The position is self-defining – a go between for the youth square dancers and the NCSDA.
17. The NCSDA has approved an official outfit to wear to festivals and hoedowns to help promote our association and Golden State Round Up. The pattern and silk-screened panels will be stored with the Historian.
  - a. Skirt and Blouse
    - i. Skirt can be traditional or prairie length. It is a royal blue eight-gore skirt with single golden yellow scalloped ruffle near bottom.
    - ii. Blouse is royal blue with short sleeves. Neckline shall be the dancer's choice.
    - iii. Accents of royal blue and yellow ribbons may be added to ruffle, neckline and sleeves.
  - b. Apron (optional)
    - i. White four gore apron scalloped to match ruffle on skirt.
    - ii. Two Golden State Round Up Cowboy patches – one sewn on left and right gore of apron.
  - c. Western style Vest (May be worn by everyone)
    - i. The vest is royal blue using the same fabric as the skirt.
    - ii. Back of vest is silk screened with Golden State Round Up Cowboy and the words "NCSDA Golden State Round Up" above the cowboy and "Memorial Day Weekend" below the cowboy.
    - iii. Golden Yellow shirt or blouse to be worn under vest.
18. Club Callers for NCSDA member clubs shall be known as Principal Callers.
19. A safe deposit box has been secured at Fremont Bank Fremont Hub Branch. The NCSDA Secretary and Ann Marie Corral (an NCSDA Past President and employee of Fremont Bank) will each have a key.
20. The Insurance Chairman shall have two checks made out to California Insurance Program and signed by the appropriate officers at all times. As soon as a check is sent to the California Square Dance Council's Insurance Chairman, the proper documentation will be sent to the NCSDA Treasurer

Northern California Square Dancers Association  
Standing Rules

**BADGES**

1. Delegate and Alternate Delegate badges shall be paid for by the NCSDA and returned to the NCSDA if a member club leaves the NCSDA. Member clubs shall replace lost or broken badges at their expense.
2. NCSDA badges cannot be ordered without the NCSDA Executive Board prior approval.
3. Only the NCSDA President may order association badges.
4. Only the Golden State Round Up General Chairman may order Round Up badges.

**DANCES Sponsored by NCSDA**

1. Callers, Cuers, and Prompters for all Association sponsored dances must attest to BMI/ASCAP licensing at the time of contract.
2. A nominal donation will be asked of all dancers attending all Association sponsored dances (Anniversary, Golden Doors and Stampedes) and posted at the door. NCSDA members will be admitted at fifty percent of the posted donation.
3. At all Association sponsored dances (Anniversary, Golden Doors and Stampedes) the Principal Callers shall receive a complimentary pass at the door.
4. Stampedes
  - a. A fifth Saturday dance that is not in competition with the NCSDA stampedes may be permitted in each District. Such a dance must be approved in writing by the NCSDA.
  - b. The Vice President with the approval of the Executive Board shall select callers for Stampedes.
  - c. NCSDA Stampedes shall be held on the fifth Saturday of every month that contains five Saturdays unless decided otherwise by the Executive Board.
  - d. Multiple stampedes may be given on the same date, to be evenly located geographically.
  - e. Committees for Stampedes shall be composed of member clubs from the areas in which the Stampedes are held and appointed by the appropriate District Director.
5. Anniversary Dance
  - a. The Anniversary Dance will be held on the first Sunday in January that is not part of a holiday weekend.
  - b. Principle callers as of June 30 will be eligible to be selected as "Dancers Choice" for the following year's Anniversary Dance.
6. Golden Doors
  - a. All dancers that are members of an NCSDA Club and all members of a beginners class will be admitted to Golden Doors without a donation.
  - b. The Golden Doors Dance will be held on the third Sunday in April (unless the third Sunday is a holiday).

Northern California Square Dancers Association  
Standing Rules

- c. The NCSDA President with the approval of the Executive Board shall select the caller for Golden Doors.

## **MEMBERSHIP**

1. General Membership
  - a. Every application for NCSDA membership shall be forwarded to the President who shall review it for minimum qualifications and at once assign two Executive Board members to visit the club, one of whom shall be the Director of the District involved, the other an NCSDA officer, giving one week's notice if possible. Board members shall make recommendations on the membership application at the next board meeting.
2. Associate Membership
  - a. Associate members will receive copies of NCSDA Bylaws and Standing Rules.
  - b. Associate members will have access to all the committee assistance that is available to regular members.

## **BOUNDARIES**

1. The boundaries of the Northern California Square Dancers Association, as defined by the California Square Dance Council, Inc., are all the counties of Mendocino, Lake, Sonoma, Napa, Marin, Contra Costa, San Francisco, Alameda and San Mateo, and that portion of Solano County west of a line from the corner of Solano, Napa and Yolo Counties to Vacaville to Antioch. Fairfield in Solano County shall be considered a "grey" area.
2. The NCSDA is divided into five Districts. The district boundaries shall be as follows:
  - a. DISTRICT I. NORTHERN PENINSULA AREA  
Shall include all of San Francisco and San Mateo Counties.
  - b. DISTRICT II. MOUNT DIABLO AREA  
Shall include all of Contra Costa County.
  - c. DISTRICT IV NORTH EAST BAY AREA  
Shall include all of Napa, Solano and Lake Counties.
  - d. DISTRICT VII SOUTH EAST BAY AREA  
Shall include all of Alameda County.
  - e. DISTRICT VIII NORTH BAY AREA (Redwood Empire)  
Shall include all of Marin, Sonoma and Mendocino Counties.

## **Amending Standing Rules**

These Standing Rules may be amended by a majority of the Executive Board of the NCSDA.

## **Guidelines**

The following guidelines shall become a part of these Standing Rules

Exhibit A – Buckskin Guidelines

Northern California Square Dancers Association  
Standing Rules

Exhibit B – Stampede Guidelines

Exhibit C – Anniversary Dance Guidelines

Exhibit D – Golden Doors Dance Guidelines

Northern California Square Dancers Association  
Standing Rules

Exhibit A – Buckskin Guidelines

The buckskin was created as a means to encourage clubs to visit each other but not for financial gain. It is in that spirit that the following rules have been adopted. The NCSDA encourages participation in the fun of taking the Buckskin.

1. In any of the following rules, a club's total membership shall qualify as one square if the official roster for that club consists of less than one square.
2. The club that has the Buckskin must have it displayed at all club dances.
3. All members of a club coming to claim the Buckskin shall wear square dance clothing and their club badge or have proof of membership.
4. The club must have a minimum of one square and dance a complete tip. The hosting club Caller will call the level of dance as requested by the visiting club for that tip.
5. The first club with one square, to sign in and be present, will receive the Buckskin no later than 9:30 pm.
6. The Buckskin may be claimed only once a night.
7. When the Buckskin is claimed by a club the surrendering club may not return before four weeks to recapture it.
8. Each time the club has the Buckskin they should burn their club brand on it immediately.
9. The brand or club name should not be larger than three inches square.
10. When the Buckskin is full, the club with their name on it the most times will keep it. It is the decision of the Executive Board to determine when it is full and the club that will retain it. This club will then be given a new Buckskin to start over. The club who holds it may display it beside their banner at the Round Up, Stampedes, and the Anniversary Dance.
11. It is the responsibility of each club to notify the District Director when they have the Buckskin.
12. There shall be no charge to club members who come to collect the Buckskin.
13. The Buckskin cannot be claimed during the days between the May NCSDA General meeting and the end of that year's Golden State Round-Up.
14. Any Buckskin to be hung at the Golden State Round-Up must be brought to the May NCSDA General meeting.
15. It is encouraged that the club holding the buckskin at the time of each Association dance bring the current buckskin and their club banner to that Association dance for display.
16. The buckskin may not be claimed at a hoedown.

Northern California Square Dancers Association  
Standing Rules

Exhibit B – Stampede Guidelines

1. The Vice President shall assign the area (s) in which the Stampede held.
  - a. The Director of the area shall be notified 6 to 8 months in advance, when he/she will be hosting a stampede.
  - b. Hosting Directors will receive a copy of current Stampede Guidelines
  - c. Hosting Directors are in complete charge of Stampedes in their area.
  - d. The Vice President shall be contacted if any problems arise.
  
2. DUTIES OF THE HOSTING DIRECTORS:
  - a. Lease/rent a hall 6 to 8 months in advance of Stampede. Hall should be able to accommodate crowd expected.
  - b. Double rounds, advance tips and 50/50 raffle shall be at the discretion of the hosting director.
  - c. Contact Caller and Round Dance Cues confirming, time and location.
  - d. Arrange for local transportation if required.
  - e. Make motel or hotel reservations if required. Caller may be housed in a private home if agreeable. We only pay for accommodations if Caller from over 100 miles. Meals are not included.
  - f. Inquire if local caller is to provide sound. Sound person should be met and offered assistance, if needed, the night of the Stampede.
  - g. Cash receipts and disbursements:
    1. Secure check from the NCSDA Treasurer for \$100.00, one month in advance for the following expenditures:
      - i. \$70.00 for door change
      - ii. \$30.00 for refreshments. (coffee, lemonade and/or other refreshments to be available for the dancers
      - iii. Soft drinks may be available for reasonable price; surplus may be retained by the club or returned to the NCSDA.
    2. Secure checks from the treasurer for Caller and Round Dance
    3. Sound fee of \$25.00 will be paid to a local caller who will provide sound for an out of town caller, if necessary.
  - h. Assistant Directors duties (to be assigned by Director)
    1. Door duty, Delegates may be asked to assist with dancers sign in.
    2. Make sure coffee and refreshments are available. Clubs may be assigned to help with the coffee, soft drinks, etc.
    3. Make sure that Stampede Flyers are distributed to the Clubs
  
3. Actual driving expense not to exceed 20 cents per mile, caller must submit within seven (7) days of Stampede date to the NCSDA Treasurer for reimbursement. Hosting Director shall provide voucher and self addressed stamped envelope when Caller is paid their fee for calling.

Northern California Square Dancers Association  
Standing Rules

Exhibit B – Stampede Guidelines (cont)

4. The hosting Director shall have the following items to record the Stampede attendance.
  - a. Current Principal Callers list. (obtain from Secretary)
  - b. Change for door sales. (\$120.00)
  - c. Registration sheets, Callers, NCSDA Members, NCSDA Executive Board and Door Sales.
  - d. Reconciliation Sheet
  - e. It is advisable to retain all attendance sheets for six (6) months in the event of a damage suit where attendance must be proven. Return sheets to Treasurer.
5. The hosting Director and his assistants shall submit a report to the NCSDA Treasurer within seven (7) days after the stampede. The report shall consist of the following:
  - a. Number of door sales.
  - b. Number of callers, officers and delegates.
  - c. Convert all cash into a check prior to returning to the NCSDA Treasurer.
  - d. If rent has not been prepaid, obtain an invoice for the hall and give it to NCSDA Treasurer. Invoice should be made out to the NCSDA.
  - e. MAKE NO CASH DISBURSEMENTS FROM THE DOOR RECEIPTS.
6. Enlist other Directors and Delegates to insure everyone has an opportunity to enjoy the dance.
7. The Hosting Director may elect to have an officer make the introductions and announcements of Callers, Round Dance Team and others that need be recognized. This should be decided before the Stampede.
8. Under NO circumstance shall anybody advertise from the stage. Clubs are encouraged to post banners and flyers may be placed in a designated area. Officers and Directors should also display their banners.
9. WARNING - DO NOT ADD WAXES, POWDERS ETC. to any floor.
10. Make final THANK YOU'S.

Attachments:

- Sign In Sheets
  - Door Sales – Non Association Members
  - Door Sales – Non Association Youth
  - Door Sales – NCSDA Members (2)
  - Callers/NCSDA Executive Board
- Treasurer's Reconciliation Sheet
- Facility Checklist

Northern California Square Dancers Association  
Standing Rules

Exhibit C – Anniversary Dance Guidelines

The Anniversary Dance will be held on the first Sunday in January that is not part of a holiday weekend. The NCSDA President shall be the Chairman. The NCSDA Dancers Choice callers elected the previous October shall be the callers. The NCSDA President, with the approval of the Executive Board, shall select the Cuer. A nominal donation will be asked of all dancers attending and the donation amount will be posted at the door. NCSDA members will be admitted at fifty percent of the posted donation.

1. President's Duties:

- a. Six months in advance of dance:
  - i. Lease/rent a hall. Hall should be able to accommodate the crowd expected.
    1. Contact Insurance Chairman to obtain Certificate of Insurance.
  - ii. Contract a caterer or restaurant to provide dinner.
  - iii. Choose a caller to MC the dance (usually the Program Chairman from the most recent Golden State Round Up)
  - iv. Select a cuer, if so desired. (Usually the Round Dance Chairman from the most recent Golden State Round Up)
- b. One to two months in advance of dance:
  - i. Ask Secretary to provide names of Dancers Choice Callers
  - ii. Ask MC or one of the Dancers Choice Callers to provide sound.
  - iii. Prepare contracts for Dancers Choice Callers and Cuer.
  - iv. Give Publicity Chairman information to prepare flyers & advertising
  - v. Prepare program giveaway.
- c. Dance Program and 50/50 raffle shall be at the discretion of the President.
- d. Two weeks in advance of dance:
  - i. Contact Caterer confirming time and location of dance.
  - ii. Contact Callers and Round Dance Cuer confirming time and location of dance.

2. Vice President's Duties

- a. Check with President to see if facilities will allow selling food and/or drinks.
- b. Soft drinks and coffee may be available for reasonable price; Golden State Round Up will retain surplus.

3. Treasurer's Duties

- a. Prior to dance, prepare cash box with \$100 in door change
- b. Have the following items at the dance to record the attendance.
  - i. Registration sheets for Callers, NCSDA Members, NCSDA Executive Board and Door Sales. (It is advisable to retain all attendance sheets for six (6) months in the event of a damage suit where attendance must be proven.)
  - ii. Reconciliation Sheet
- c. Door duty, Delegates may be asked to assist with dancers sign in.
- d. Cash receipts and disbursements:
  - i. Checks to be issued at the dance for the following expenditures:
    1. Issue check for Caterer or restaurant for dinners
    2. Sound fee of \$25.00 will be paid to the caller who provided sound.

Northern California Square Dancers Association  
Standing Rules

Exhibit C – Anniversary Dance Guidelines (cont)

3. If rent has not been prepaid, obtain an invoice for the hall from the President. Invoice should be made out to the NCSDA.

Exhibit C – Anniversary Dance Guidelines (cont)

4. MAKE NO CASH DISBURSEMENTS FROM THE DOOR RECEIPTS.

- e. Submit a report to the Executive Board at the next regularly scheduled meeting. The report shall consist of the following:
  - i. Number of door sales. (NCSDA Members, Non-Association youth, Non-Association Members)
  - ii. Number of callers, officers and delegates.
  - iii. Number of dinners sold.
  - iv. Number of dinners given away.
4. The President shall make the introductions and announcements of Callers, Round Dance Team and others that need to be recognized. These introductions and announcements should be decided before the dance starts. Under NO circumstance shall anybody advertise from the stage except for the Golden Doors Dance, Golden State Round Up and any upcoming Stampedes. Clubs are encouraged to post banners and flyers may be placed in a designated area. Officers and Directors should also display their banners.
5. WARNING - DO NOT ADD WAXES, POWDERS ETC. to any floor.
6. Make final THANK YOU'S.

Attachments:

- Sign In Sheets
  - Door Sales – Non Association Members
  - Door Sales – Non Association Youth
  - Door Sales – NCSDA Members (2)
  - Callers/NCSDA Executive Board
- Treasurer's Reconciliation Sheet
- Facility Checklist

Northern California Square Dancers Association  
Standing Rules

Exhibit D – Golden Doors Dance Guidelines

The Golden Doors Dance will be held on the third Sunday in April (unless the third Sunday is a holiday). The President shall be the Chairman. The NCSDA President, with the approval of the Executive Board, shall select the caller(s) for Golden Doors. A nominal donation will be asked of all dancers attending and the donation amount will be posted at the door. NCSDA members will be admitted at fifty percent of the posted donation. All members of a beginners class will be admitted to Golden Doors as a guest.

1. President's Duties:

- a. Six to eight months in advance of dance:
  - i. Lease/rent a hall. Hall should be able to accommodate crowd expected.
    1. Contact Insurance Chairman to obtain Certificate of Insurance.
  - ii. Select one or two callers to be on program
  - iii. Select a cuer, if so desired.
- b. One to two months in advance of dance:
  - i. Prepare contracts for Callers and Cuer.
  - ii. Give Publicity Chairman necessary information for flyers & advertising
- c. Dance Program and 50/50 raffle shall be at the discretion of the President.
- d. Contact Callers and Round Dance Cuer confirming time and location two weeks in advance of the dance.

2. Vice President's Duties

- i. Check with President to see if facilities will allow selling food and/or drinks.
- ii. Food and drinks may be available for sale at a reasonable price; Golden State Round Up will retain surplus.

3. Treasurer's Duties

- i. Prior to dance, prepare cash box with \$100 in door change
- ii. Have the following items at the dance to record the attendance.
  - i. Registration sheets for Callers, NCSDA Members, NCSDA Executive Board and Door Sales. (It is advisable to retain all attendance sheets for six (6) months in the event of a damage suit where attendance must be proven.)
  - ii. Reconciliation Sheet
- iii. Door duty, Delegates may be asked to assist with dancers sign in.
- iv. Cash receipts and disbursements:
  - i. Checks to be issued at the dance for the following expenditures:
    1. Issue checks for callers and cuer
    2. Sound fee of \$25.00 will be paid to a caller who will provide sound.
    3. If rent has not been prepaid, obtain an invoice for the hall from the President. Invoice should be made out to the NCSDA.
    4. **MAKE NO CASH DISBURSEMENTS FROM THE DOOR RECEIPTS.**
- v. Submit a report to the Executive Board at the next regularly scheduled meeting. The report shall consist of the following:
  - i. Number of door sales. (NCSDA Members, Non-Association youth, Non-Association Members)
  - ii. Number of callers, officers and delegates.

Northern California Square Dancers Association  
Standing Rules

Exhibit D – Golden Doors Dance Guidelines (cont)

4. The President shall make the introductions and announcements of Callers, Round Dance Team and others that need to be recognized. These introductions and announcements should be decided before the dance starts. Under NO circumstance shall anybody advertise from the stage except for the Golden State Round Up and upcoming Stampedes. Clubs are encouraged to post banners and flyers may be placed in a designated area. Officers and Directors should also display their banners.
5. WARNING - DO NOT ADD WAXES, POWDERS ETC. to any floor.
6. Make final THANK YOU'S.

Attachments:

Sign In Sheets

Door Sales – Non Association Members

Door Sales – Non Association Youth

Door Sales – NCSDA Members (2)

Callers/NCSDA Executive Board

Treasurer's Reconciliation Sheet

Facility Checklist



# N.C.S.D.A. STAMPEDE



STAMPEDE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## DOOR SALES – NON ASSOCIATION MEMBERS

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____



# N.C.S.D.A. STAMPEDE



STAMPEDE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## DOOR SALES – NON ASSOCIATION YOUTH

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____



# N.C.S.D.A. STAMPEDE



STAMPEDE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## DOOR SALES - NCSDA MEMBERS

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____



# N.C.S.D.A. STAMPEDE



STAMPEDE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## DOOR SALES - NCSDA MEMBERS

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____



# N.C.S.D.A. STAMPEDE



STAMPEDE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## CALLERS

NAME

CLUB

- |     |       |       |
|-----|-------|-------|
| 1.  | _____ | _____ |
| 2.  | _____ | _____ |
| 3.  | _____ | _____ |
| 4.  | _____ | _____ |
| 5.  | _____ | _____ |
| 6.  | _____ | _____ |
| 7.  | _____ | _____ |
| 8.  | _____ | _____ |
| 9.  | _____ | _____ |
| 10. | _____ | _____ |

## NCSDA EXECUTIVE BOARD & PAST PRESIDENTS

- |     |       |     |       |
|-----|-------|-----|-------|
| 1.  | _____ | 11. | _____ |
| 2.  | _____ | 12. | _____ |
| 3.  | _____ | 13. | _____ |
| 4.  | _____ | 14. | _____ |
| 5.  | _____ | 15. | _____ |
| 6.  | _____ | 16. | _____ |
| 7.  | _____ | 17. | _____ |
| 8.  | _____ | 18. | _____ |
| 9.  | _____ | 19. | _____ |
| 10. | _____ | 20. | _____ |



# N.C.S.D.A. STAMPEDE

## Treasurer's Reconciliation



LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

DISTRICT \_\_\_\_\_ HOSTING DIRECTOR \_\_\_\_\_

Attendance: Non Association Youth	_____ @ \$ _____	=	\$ _____
Non Association Members	_____ @ \$ _____	=	\$ _____
NCSDA Members	_____ @ \$ _____	=	\$ _____
NCSDA Board	_____ @ \$ _____	=	\$ _____
50/50 Tickets			\$ _____
Total Dancers	_____	Subtotal	\$ _____

Guests:

Principal Callers \_\_\_\_\_ VIPs \_\_\_\_\_

\*\*\*\*\*

**Total** \_\_\_\_\_ **divided by 8 =** \_\_\_\_\_ **Squares**

\*\*\*\*\*

Pre Sales

Membership distributions \$ \_\_\_\_\_

EXPENSES:

TOTAL INCOME \$ \_\_\_\_\_

Advertising \$ \_\_\_\_\_ Hall Rental \$ \_\_\_\_\_

Badges/Pins \$ \_\_\_\_\_ Program \$ \_\_\_\_\_

Callers \$ \_\_\_\_\_ Refreshments \$ \_\_\_\_\_

Decorations \$ \_\_\_\_\_ Sound \$ \_\_\_\_\_

Other \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL EXPENSES \$ \_\_\_\_\_

INCOME		TOTAL EXPENSES		Net
Dance	\$ _____	Dance	\$ _____	\$ _____
50/50	\$ _____			\$ _____
				NET SURPLUS (LOSS) \$ _____

Door change \$ \_\_\_\_\_

Deposit amount \$ \_\_\_\_\_

REMARKS:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



# N.C.S.D.A. STAMPEDE



Facility \_\_\_\_\_

Custodian \_\_\_\_\_

Club \_\_\_\_\_

District \_\_\_\_\_ Representative \_\_\_\_\_

## FACILITY CONDITIONS

### BEFORE USE

FLOOR

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

RESTROOMS

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

GENERAL APPERANCE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

### AFTER USE

FLOOR

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

RESTROOMS

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

GENERAL APPERANCE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

COMMENTS & NOTATIONS

\_\_\_\_\_  
\_\_\_\_\_

## AREA AROUND BUILDING

### BEFORE USE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

Windows – List all damaged windows

\_\_\_\_\_  
\_\_\_\_\_

### AFTER USE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

Windows – Additional damage

\_\_\_\_\_  
\_\_\_\_\_

COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_

EVERYTHING USED PUT BACKWHERE IT WAS FOUND Yes \_\_\_\_\_ No \_\_\_\_\_

Not required by contract and /or Custodian \_\_\_\_\_

### SIGNED

Representative \_\_\_\_\_ Date \_\_\_\_\_

Custodian \_\_\_\_\_ Date \_\_\_\_\_



# N.C.S.D.A. ANNIVERSARY DANCE



DANCE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## DOOR SALES – NON ASSOCIATION MEMBERS

NAME

CLUB

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____
19. _____	_____
20. _____	_____



# N.C.S.D.A. ANNIVERSARY DANCE



DANCE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## DOOR SALES – NON ASSOCIATION YOUTH

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____



# N.C.S.D.A. ANNIVERSARY DANCE



DANCE LOCATION \_\_\_\_\_

DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## DOOR SALES - NCSDA MEMBERS

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____



# N.C.S.D.A. ANNIVERSARY DANCE



DANCE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## DOOR SALES - NCSDA MEMBERS

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____



# N.C.S.D.A. ANNIVERSARY DANCE



DANCE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## CALLERS

NAME

CLUB

- |     |       |       |
|-----|-------|-------|
| 1.  | _____ | _____ |
| 2.  | _____ | _____ |
| 3.  | _____ | _____ |
| 4.  | _____ | _____ |
| 5.  | _____ | _____ |
| 6.  | _____ | _____ |
| 7.  | _____ | _____ |
| 8.  | _____ | _____ |
| 9.  | _____ | _____ |
| 10. | _____ | _____ |

## NCSDA EXECUTIVE BOARD & PAST PRESIDENTS

- |     |       |     |       |
|-----|-------|-----|-------|
| 1.  | _____ | 11. | _____ |
| 2.  | _____ | 12. | _____ |
| 3.  | _____ | 13. | _____ |
| 4.  | _____ | 14. | _____ |
| 5.  | _____ | 15. | _____ |
| 6.  | _____ | 16. | _____ |
| 7.  | _____ | 17. | _____ |
| 8.  | _____ | 18. | _____ |
| 9.  | _____ | 19. | _____ |
| 10. | _____ | 20. | _____ |



# N.C.S.D.A. ANNIVERSARY DANCE

## Treasurer's Reconciliation



**DANCE LOCATION** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Door Sales:**

Attendance: Non Association Youth \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Non Association Members \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 NCSDA Members \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 NCSDA Board \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Dinners \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 50/50 \_\_\_\_\_ \$ \_\_\_\_\_

**Guests:** **TOTAL** \$ \_\_\_\_\_  
 Principal Callers \_\_\_\_\_ VIPs \_\_\_\_\_

\*\*\*\*\*  
**Total** **divided by 8 =** **Squares**  
 \*\*\*\*\*

**Pre Sales**

Membership distributions \$ \_\_\_\_\_  
 Dinners \$ \_\_\_\_\_

**TOTAL INCOME** \$ \_\_\_\_\_

**EXPENSES:**

Advertising \$ _____	Hall Rental \$ _____
Badges/Pins \$ _____	Program \$ _____
Callers \$ _____	Refreshments \$ _____
Decorations \$ _____	Sound \$ _____
Other _____	\$ _____

**TOTAL EXPENSES** \$ \_\_\_\_\_

INCOME	TOTAL EXPENSES	Net
Dance \$ _____	Dance \$ _____	\$ _____
Dinners \$ _____	Dinners \$ _____	\$ _____
50/50 \$ _____		\$ _____
		<b>NET SURPLUS (LOSS)</b> \$ _____

Door change \$ \_\_\_\_\_ Deposit amount \$ \_\_\_\_\_

**REMARKS:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



# N.C.S.D.A. ANNIVERSARY DANCE



Facility \_\_\_\_\_

Custodian \_\_\_\_\_

## FACILITY CONDITIONS

### BEFORE USE

FLOOR

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

RESTROOMS

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

GENERAL APPERANCE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

### AFTER USE

FLOOR

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

RESTROOMS

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

GENERAL APPERANCE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

### COMMENTS & NOTATIONS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## AREA AROUND BUILDING

### BEFORE USE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

Windows – List all damaged windows

\_\_\_\_\_  
\_\_\_\_\_

### AFTER USE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

Windows – Additional damage

\_\_\_\_\_  
\_\_\_\_\_

### COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_

EVERYTHING USED PUT BACKWHERE IT WAS FOUND Yes \_\_\_\_\_ No \_\_\_\_\_

Not required by contract and /or Custodian \_\_\_\_\_

### SIGNED

President \_\_\_\_\_ Date \_\_\_\_\_

Custodian \_\_\_\_\_ Date \_\_\_\_\_



# N.C.S.D.A. GOLDEN DOORS DANCE



DANCE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## DOOR SALES – NON ASSOCIATION MEMBERS

NAME

CLUB

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____
19. _____	_____
20. _____	_____



# N.C.S.D.A. GOLDEN DOORS DANCE



DANCE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## DOOR SALES – NON ASSOCIATION YOUTH

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____



# N.C.S.D.A. GOLDEN DOORS DANCE



DANCE LOCATION \_\_\_\_\_

DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## NCSDA Members

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____



# N.C.S.D.A. GOLDEN DOORS DANCE



DANCE LOCATION \_\_\_\_\_

DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## NCSDA Members

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____



# N.C.S.D.A. GOLDEN DOORS DANCE



DANCE LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

CALLER \_\_\_\_\_ ROUND DANCE TEAM \_\_\_\_\_

## CALLERS

NAME

CLUB

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____

## NCSDA EXECUTIVE BOARD & PAST PRESIDENTS

1.	_____	11.	_____
2.	_____	12.	_____
3.	_____	13.	_____
4.	_____	14.	_____
5.	_____	15.	_____
6.	_____	16.	_____
7.	_____	17.	_____
8.	_____	18.	_____
9.	_____	19.	_____
10.	_____	20.	_____



# N.C.S.D.A. GOLDEN DOORS DANCE

## Treasurer's Reconciliation



LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

Attendance: Non Association Youth \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Non Association Members \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 NCSDA Members \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 NCSDA Board \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 50/50 Tickets \_\_\_\_\_ \$ \_\_\_\_\_  
 Total Dancers \_\_\_\_\_ Subtotal \$ \_\_\_\_\_

Guests:

Principal Callers \_\_\_\_\_ VIPs \_\_\_\_\_

\*\*\*\*\*

**Total** **divided by 8 =** **Squares**

\*\*\*\*\*

Pre Sales

Membership distributions \$ \_\_\_\_\_

EXPENSES: TOTAL INCOME \$ \_\_\_\_\_

Advertising \$ _____	Hall Rental \$ _____
Badges/Pins \$ _____	Program \$ _____
Callers \$ _____	Refreshments \$ _____
Decorations \$ _____	Sound \$ _____
Other _____	\$ _____

TOTAL EXPENSES \$ \_\_\_\_\_

INCOME	TOTAL EXPENSES	Net
Dance \$ _____	Dance \$ _____	\$ _____
50/50 \$ _____		\$ _____
		<b>NET SURPLUS (LOSS) \$ _____</b>

Door change \$ \_\_\_\_\_

Deposit amount \$ \_\_\_\_\_

REMARKS:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



# N.C.S.D.A. GOLDEN DOORS DANCE



Facility \_\_\_\_\_

Custodian \_\_\_\_\_

## FACILITY CONDITIONS

### BEFORE USE

FLOOR

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

RESTROOMS

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

GENERAL APPERANCE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

### AFTER USE

FLOOR

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

RESTROOMS

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

GENERAL APPERANCE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

COMMENTS & NOTATIONS

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## AREA AROUND BUILDING

### BEFORE USE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

Windows – List all damaged windows

---

---

### AFTER USE

Clean \_\_\_\_\_ Dirty \_\_\_\_\_

Windows – Additional damage

---

---

COMMENTS:

---

---

EVERYTHING USED PUT BACKWHERE IT WAS FOUND Yes \_\_\_\_\_ No \_\_\_\_\_

Not required by contract and /or Custodian \_\_\_\_\_

### SIGNED

President \_\_\_\_\_ Date \_\_\_\_\_

Custodian \_\_\_\_\_ Date \_\_\_\_\_